



SRA Fire Prevention Fund Grant Program Concept Proposal



Please fill out the following form completely and accurately. Consult the Concept Proposal Instructions for clarification of the questions below. The information you provide on this form and the required attachments will be used to evaluate your proposed project against the criteria of allowable expenditures for the State Responsibility Area (SRA) Fire Prevention Fund (FPF). The concept proposal is designed to gather information demonstrating that you are an eligible entity and the proposed project provides a clear nexus to fire prevention activities that will reduce the risk of wildfire to habitable structures in the SRA. Applicants meeting these criteria will be invited to submit a more complete application for funding consideration. The information developed for this concept proposal will provide the foundation of the complete application.

The concept proposal, and all supporting materials, may be submitted either electronically or in hard copy to:

California Department of Forestry and Fire Protection
Attn: Grants Management Unit, FPF Grant
P.O. Box 944246
Sacramento, CA 94244-2460
CALFIRE.Grants@fire.ca.gov

1. Project Name: _____

2. Sponsoring Organization: _____

Organization Type: _____ - Drop Down Box - _____ If Other, Please specify: _____

Project Manager: _____ Title: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Primary Phone Number: _____ Alternate Phone Number: _____

E-mail Address: _____

3. Project Activity: Please choose the eligible project category that best represents your proposed project from the drop down list below. If other is selected, please specify the proposed activity in the space provided.

Project Category: _____ - Drop Down Box - _____

If Other, Please specify: _____

4. Grant Period: Please provide the estimated start date and completion date for your project. Projects MUST be completed by March 15 of the second year after grant award. For example, if the grant is executed in 2016, the project completion date must be no later than March 15, 2018. Note that final billing is due 30 days after project completion. Please use MM/DD/YYYY format.

Project Start Date: _____ Project End Date: _____

5. Project Location: Please identify the location of your proposed project including a Township, Range and Section that identifies the general area of your project, the county your project is in, the CAL FIRE administrative unit (see instructions for guidance) your project is in, and the address, community, or common name of your project area.

Fuel reduction projects are required to include a map of the project area. Planning and education projects are encouraged to submit a project map to clarify the geographic boundaries of the proposed project. Please see the concept proposal instructions for map requirements.

Section: _____ Township: _____ Range: _____ Base and Meridian: _____ - Drop Down Box -

County: _____ CAL FIRE Unit/Contract County: _____ - Drop Down Box -

Address, community, or common name of project area: _____

6. Project Area: For all projects, provide an estimate of the number of habitable structures in the SRA that will be impacted by the project. For projects proposing fuel reduction activities, provide the most appropriate metric that the success of the proposed project will be judged by.

Estimated number of Habitable Structures in the SRA impacted: _____

Fuel reduction projects only, choose one:

Fuels Treatment Area (acres): _____ Linear Feature Distance (feet): _____

Material Removed (yd³): _____ Equipment Time (hours): _____

7. Fire Hazard Severity Zones (FHSZ): Provide an estimate of the proportion of each FHSZ in the project area. FHSZ ratings by county are available at the Fire and Resource Assessment Program website at: http://www.fire.ca.gov/fire_prevention/fire_prevention_wildland_zones_maps.php

Moderate FSHZ (%): _____ High FSHZ (%): _____ Very High FSHZ (%): _____

8. Project Budget: Please provide the total grant request, any funds provided through other funding sources, and the total project budget.

Total FPF Grant funds requested (\$): _____

Funds from other sources (\$): _____

Total Project Budget (\$): _____

9. Project Description: Please provide a brief, but thorough, description of the proposed project. Describe the proposed activity and how will it reduce the risk of wildfire to habitable structures in the SRA? What are the projects goals and objectives? Identify the anticipated material, personnel, and administrative costs associated with the project. Identify the source of any additional funding (monetary or in-kind services) anticipated to contribute to this project. If a map will not be submitted with your concept proposal, please describe the project boundaries in this section. *(Maximum 2500 characters, including spaces)*

Fillable text box – limited to 2500 characters

10. Project Milestones and Deliverables: Please list the specific products or services to be produced as a result of the proposed project that can be used to measure success. Include the anticipated dates of any milestones that will be used to evaluate the progress of the project. *(Maximum 2000 characters, including spaces)*

Fillable text box – limited to 2000 characters

11. Applicant Experience: Please identify the applicant’s previous experiences in performing similar work to that of the proposed project. If applicable, briefly list the outcomes of previous grant work performed by the applicant. If the applicant lacks prior grant experience, please describe the capabilities of your organization and any safeguards in place to ensure a successful outcome for the proposed project. *(Maximum 2000 characters, including spaces)*

Fillable text box – limited to 2000 characters

12. Concept Proposal Submission: Be sure to save a copy of this form for your records. Submit one (1) copy of this concept proposal with all supporting materials either electronically to CALFIRE.Grants@fire.ca.gov, or in hard copy form to the address listed at the top of this application. For electronic submissions, please use "FPF Grant Concept Proposal" in the e-mail subject line and include yourself as a CC. Your CC will be proof of your submittal.

Submitted by: _____
Name and Title

Date: _____

Print Form

Submit by e-mail