

**BOARD OF FORESTRY AND FIRE PROTECTION
PROFESSIONAL FORESTERS REGISTRATION**

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PFEC Open

Professional Foresters Examining Committee Meeting Minutes

Held: January 16, 2025

OPEN SESSION MINUTES**Members Present:**

- Frank Mulhair, Chair
- Dan Sendek
- James Hawkins
- David Lile
- Bill Snyder
- Christian Eggleton

Staff Participating:

- Dan Stapleton, Assistant Executive Officer, Licensing
- Deniele Casarubbia, Staff Services Analyst, Licensing

Call to Order**Report of the Executive Officer Foresters Licensing**

E.O. Stapleton has put forward renewal fee increases to the Board, which have been approved. He has put forth the Apprentice Professional Forester (APF) proposal which is in a 45-day public comment hold. Additionally, he has completed a budget change proposal and plans to put forth a proposal to increase application fees for the exams.

For Forest Service, E.O. Stapleton has discussed with staff chief the need to revive the MOU, which has not been updated since 1993. They have agreed that for forestry work they cannot do themselves, they will request or require the establishment of an RPF under contract.

E.O. Stapleton reported that 39 individuals took the October exam, and there are currently 26 applicants for the upcoming April exam, the majority of whom are returning applicants.

Review of Draft August 2024 PFEC Open Session Meeting Minutes

Member Snyder moves to approve the minutes.

Member Lile seconds the motion.

Roll Call:

Dan Sendek	Abstain
James Hawkins	Aye
David Lile	Aye
Bill Snyder	Aye
Christian Eggleton	Aye
Frank Mulhair, Chair	Aye

The motion passes with one abstention.

Discussion of Possible RPF Exam Fee Increases

E.O. Stapleton is proposing an exam application fee increase, as the projected per capita cost reaches \$468. He suggests raising the fee to \$410 to help cover the expenses associated with the examinations. He explained that the venues play a small part of the overall costs, but most of the cost stems from grading services.

No action taken.

Discussion of Qualifying Forestry Work Experience

E.O. Stapleton reviewed the proposed changes made to 1621.1 Qualifying Work Experience.

Member Eggleton moves to approve the changes, with the exception of the last portion of language C., "...provided, that the committee [PFEC] shall not make negative adjustments for time spent completing mandatory trainings required as a probationary condition of the forestry-related employment."

Member Snyder seconds the motion.

Roll Call:

Dan Sendek	Aye
James Hawkins	Aye
David Lile	Aye
Bill Snyder	Aye
Christian Eggleton	Aye
Frank Mulhair, Chair	Aye

Motion passes unanimously.

Public Forum

Y.G. suggests defining or clarifying which types of calculators are permitted on the exam.

Public member Thembi, regarding enforcement, reveals that while forest practice rules are adequate at holding LTOs to account, there are fewer code sections in Professional Foresters Law that would be helpful with holding RPFs to account.

**Adjourn to Closed Session
Reconvene from Closed Session**

Report Out on Closed Session Items

The committee approved the results of the October exam, as well as the minutes from the August 2025 closed session meeting. Additionally, the committee reviewed the questions for the April 2025 exam.

Meeting Adjourned